





## Application for Employment

### Cheboygan County Humane Society

Have you ever been convicted of a felony or a misdemeanor? Yes    No

If yes, completely describe, including location and date:

---



---



---

Note: A conviction record will not necessarily be a bar to employment. Factors such as age, time of offense, seriousness and nature of violation, and rehabilitation will be considered.

**Please read the job description before answering the following questions:** Are you capable of performing with or without a reasonable accommodation (special assistance, equipment or other help), the activities involved in the job for which you have applied?

Yes    No

<b>Education</b>				
	High School	Vocational/Technical	College	Graduated
School Name, City/State				
Did you graduate? (If not, number of credit hours completed?)	Yes	Yes	Yes	Yes
	No	No	No	No
Degree/Certificate				
Major/Minor				

Are you currently attending school or do you plan to further your education? Yes    No

If Yes, please identify course of study and time commitment: \_\_\_\_\_

Do you hold any professional licenses or certification? Yes    No

Is yes, please list and describe: \_\_\_\_\_



## Application for Employment

### Cheboygan County Humane Society

Have you ever had a professional license or certification revoked or suspended? Yes    No  
 If yes, give date, action taken against you, and an explanation:

---



---

Are you currently under investigation concerning any professional license or certification matters? Yes    No  
 If yes, completely Describe:

---



---

List professional, trade, business group memberships and offices held: \_\_\_\_\_

---

<b>REFERENCES</b>		
(Do not include Relatives or former employers)		
Name	Address	Telephone

### Military Service

Have you had any experience in the Armed forces of the United State of America or in at State National Guard? Yes    No

If Yes, what Branch? \_\_\_\_\_ Rank at discharge? \_\_\_\_\_

Dates of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

Date Discharged? \_\_\_\_\_ Were you honorably discharged? Yes    No

Describe any military skills, training or experience relevant to the job applied for:

---

### Employment History

Are you currently employed? Yes    No

If yes, may we contact your current employer? Yes    No

If no, Why not? \_\_\_\_\_



## Application for Employment

### Cheboygan County Humane Society

Are you on lay-off? Yes    No

If yes, on what job? \_\_\_\_\_

Have you ever been bonded? Yes    No

If yes, explain why \_\_\_\_\_

Are you legally able to work in the United States? Yes    No

(Proof of citizenship or immigration status shall be required upon employment)

Have you ever been fired? Yes    No

If yes, give date where you worked, and an explanation \_\_\_\_\_

**Please complete for All Full-Time or Part-time Employment beginning with most recent employer.**

Employer:	Date from	Date to	Worked Performed
Address and Telephone Number:			
Job Title:	Hourly Rate/Salary		
	Start	Finish	
Supervisor:			
Reason for Leaving			

Employer:	Date from	Date to	Worked Performed
Address and Telephone Number:			
Job Title:	Hourly Rate/Salary		
	Start	Finish	
Supervisor:			
Reason for Leaving			

Employer:	Date from	Date to	Worked Performed
-----------	-----------	---------	------------------



## Application for Employment

### Cheboygan County Humane Society

<b>Address and Telephone Number:</b>			
<b>Job Title:</b>	<b>Hourly Rate/Salary</b>		
	<b>Start</b>	<b>Finish</b>	
<b>Supervisor:</b>			
<b>Reason for Leaving</b>			

<b>Employer:</b>	<b>Date from</b>	<b>Date to</b>	<b>Worked Performed</b>
<b>Address and Telephone Number:</b>			
<b>Job Title:</b>	<b>Hourly Rate/Salary</b>		
	<b>Start</b>	<b>Finish</b>	
<b>Supervisor:</b>			
<b>Reason for Leaving</b>			

<b>Employer:</b>	<b>Date from</b>	<b>Date to</b>	<b>Worked Performed</b>
<b>Address and Telephone Number:</b>			
<b>Job Title:</b>	<b>Hourly Rate/Salary</b>		
	<b>Start</b>	<b>Finish</b>	
<b>Supervisor:</b>			
<b>Reason for Leaving</b>			



## **Application for Employment**

### **Cheboygan County Humane Society**

**Please read carefully before signing:**

I understand that neither the completion of this application nor any other part of my consideration for employment establishes an obligation for the Cheboygan County Humane Society to hire me. If I am hired, I understand that either Cheboygan County Humane Society or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of the authority to make any assurance to the contrary.

I attest with my signature below that I have given to the Cheboygan County Humane true and complete information on this application. No requested information has been concealed. I authorize the Cheboygan County Humane Society to contact references provided for employment reference checks. If any information I have provided is untrue, or I have concealed material information, I understand that this will result in denial of employment or immediate dismissal.

---

Signature

---

Date

**This application is valid only for 60 days from the date signed/dated above.**